



## MEETING MINUTES

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### Notice of Public Meeting

Louisa-Muscatine Community School District  
*Administration Board Room*  
14478 170th Street  
Letts, IA 52754  
Ph: (319) 726-3541/Fax: (319) 726-3334  
Anthony Ryan, Superintendent  
tryan@lmcsd.org

David Janzen  
High School Princ.  
(319) 726-3421

Aimee Wedeking  
Elementary Princ.  
(319) 726-3634

Amy Lantigua  
Director of Instruction  
& Special Education  
Services  
(319) 726-3421

LeAnn Gillespie  
Business Manager  
(319) 726-3541

### TENTATIVE AGENDA

#### **NOTICE OF REGULAR BOARD MEETING**

You are hereby notified that the Board of Education of the Louisa-Muscatine Community School District will conduct a Regular School Board meeting at the District Office in Letts, Iowa on Monday, September 21, 2026 at 6:00pm.  
At the meeting, the tentative agenda will be as follows:

#### **Attendance**

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##### **Voting Members**

Matt McCleary, President  
Bryce Hoben  
Scott Wilson, Vice President  
Jeff Riggan  
Stacie Ziegenhorn

##### **Non-Voting Members**

Tony Ryan, Superintendent

#### **1. Call to order & Pledge of Allegiance.**

The President, Matt McCleary, called the meeting to order and led the Pledge of Allegiance. The meeting started at 6:00 pm.

#### **2. Approval of Agenda.**

The President, Matt McCleary, stated that there were no changes or deletions to the agenda and asked for a motion to approve the agenda, a second, any discussion? Asked for a vote and then announced the results.

**Motion made by:** Jeff Riggan

**Motion seconded by:** Stacie Ziegenhorn

**Voting results:** Unanimously Approved

### 3. Community Forum.

The President, Matt McCleary asked if anyone was present to speak to an item not on the agenda. No one spoke.

### 4. Consent Agenda.

#### A. Minutes, Bills, & Financial Reports.

The consent agenda consists of the minutes of the August 17th regular meeting & August 24th & September 2nd special meetings, the bills for approval, and the August financial reports. The President, Matt McCleary, called for a motion to approve the consent agenda as presented, asked for a second, discussion? Asked for a vote and then announced the results.

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Jeff Riggan

**Voting results:**

Yes: Matt McCleary

Yes: Bryce Hoben

No: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

#### B. Approval of Inter-Agency Contracts.

None for this meeting.

#### C. Approval of Inter-Fund Transfers.

None for this meeting.

### 5. Reports.

#### A. Administrators.

##### a. Superintendent, Tony Ryan

The Superintendent, Tony Ryan, presented his report. He was happy with the first few weeks of school and felt that they were a great success. He encouraged the Board members to attend the IASB convention in November. The School Safety team will be attending the Governor's School Safety Council training at the MBAEA. Several office staff attended SRI state trainings. The annual audit will occur within the next few weeks. The Auditor will review FY26 fiscal reports and the Auditor's final report is expected between December and March. Mr. Janzen, Makayla Cardenas and Tony met with an official from the DOE to discuss options for the Industrial Technology position. As we continue to advertise the opening, for the short term the best option may be to offer an online option through the community college with an onsite certified teacher from grades 9-12. The intent is to hire someone full-time. Our staffing levels in the cafeterias have not been negatively impacted by the staff reductions. After the October 1st enrollment headcount, we will determine if an Early Retirement option will be part of a multi-year process to alleviate budget pressures and declining enrollment. Preliminary numbers show a decline of 14 students from 2025-26 to 2026-27. FY26 = 743 students and FY27 = 729 students. These numbers were pulled from principal reports and are not certified

numbers from state certified enrollment reports.

**b. Elementary Principal, Aimee Wedeking**

Amy Wedeking provided Reading Fluency and Math testing percentages from Fall 2021 through Fall of 2026. She and Tony Ryan have been working on bids and plans for the new playground at the Elementary School. The PTO will be fundraising beginning October 1st with the bulk of the funds going toward the playground. She also provided enrollment numbers for PK - 6th grade.

**c. JH/HS Principal, David Janzen**

Mr Janzen presented attendance data for the junior high and high school. He also provided behavior data, cell phone violation information, At Risk data and Good Conduct violations.

**d. Curriculum Director, Amy Lantigua**

Amy Lantigua presented information regarding FASTBridge testing. This testing will take place for students from elementary through 11th Grade and the reading and math assessments provide benchmarks to identify students that need more support. Amy will be working on an annual desk audit which is due December 15th, where we submit our Talented & Gifted plan, professional development plans and Mentoring and Induction plans and other state law requirements for Chapter 12. Amy is in the process of learning the ACHIEVE online IEP system. Amy is also working on quotes for AIMSWEB, a system to gather baseline data for our special education students. We have been using this system to meet the IEP requirement for data collection and it seems to be a cost-efficient option to continue to use.

**e. Activities Director, Ken Spielbauer**

Tony presented Ken Spielbauer's report since Ken was covering other duties. Homecoming will be October 2nd vs EBF. This will also be youth night. Hall of Fame athletes will be inducted at homecoming. They are Hannah Kissell, Keely Williams and Hayden Riggan. The football field is in excellent condition thanks to our grounds crew and to S & R Lawn Care who treated it all summer for free. Volleyball is getting ready for the SEISC tournament. L&M will be hosting the SEISC conference cross-country meet at Cedar Crest Golf Course on October 13th.

**B. Board Report.**

There was no Board Report.

**6. Old Business.**

**A. Discussion on 5 Year Facility Plan.**

The 5 Year Facility Plan is on the agenda for continued conversation. Matt and I will update the board on listed topics for the next handful of years. The FY27 revenues for PPEL are \$410,028 and for SAVE \$893,833. Again, this is for the FY27 year only and does not include all the stats. As a reminder, we have annual expenditures that are built into the budgeting process. These numbers are not intended solely for one-time projects.

**a. Discussion on Upgrades for Old Bus Barn.**

There has been conversation about the fundraising for the new weights and upgrades to the old bus garage. This agenda item is listed for conversation on updates and progress. It is strongly recommended to have any donations and commitments placed in written form, as we are discussing large amounts of funding. Discussion was limited since we have not received a report from Spectra Build yet.

## **B. Discussion of Board Committee Updates.**

There were no updates.

## **C. Discussion and Approval of Second and Final Reading of Policies (104, 200.4, 202.5, 210.8E1, 210.8E2, 406.1, 406.2, 406.3, 406.4, 406.6, 301.1, 401.7, 403.2, 404.R2, 403.7, 406.5, 407.6, 409.2, 409.3, 414.1, 414.2, 414.3, 414.4, 414.5, 414.6, 414.7, 503.9, 601.1, 604.11, 701.5, 707.6, 706.2, 704.6, 711.9, 713, All of 901 906 & 907)**

This is a second and final reading of policy updates reflecting the following.

- All policy series (100-900) were reviewed as a First Reading on March 25, 2025.
- All policy series (100-900) were approved as a final reading on May 19, 2025, however, the following policies were paused for further review (104, 200.4, 202.5, 210.8E1, 210.8E2, 406.1, 406.2, 406.3, 406.4, 406.6, 301.1, 401.7, 403.2, 404.R2, 403.7, 406.4, 406.5, 407.6, 409.2, 409.3, 414.1, 414.2, 414.3, 414.4, 414.5, 414.6, 414.7, 503.9, 601.1, 604.11, 701.5, 707.6, 706.2, 704.6, 711.9, 713, All of 901 906 & 907)

The President, Matt McCleary, asked for a motion to approve the second and final reading of the policy updates from IASB Policy Primer as presented, asked for a second, discussion? Asked for a vote and then announced the results. Scott proposed an amendment to approve policy #401.07 with an increase to the mileage rate to State Rate. Stacie seconded and the motion passed 5-0. Scott moved for another amendment to delay 407.06 until the October 19th Board meeting. Scott moved to propose another amendment to pass all the following policies: 301.01, 401.07, 403.02, 403.07, 406.05, 409.02, 409.03, 414.01, 414.02, 414.03, 414.04, 414.05, 414.06, 414.07, 503.09, 701.05 and 901 and moved to delay the remaining policies until the September 28th Board meeting. Stacie seconded and the motion passed unanimously.

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Scott Wilson

**Voting results:** Unanimously Approved

## **D. Discussion and Approval of Third and Final Reading of Policy 504.06 (HF2591 8th Grade Athletic Eligibility in HS Sports).**

This is a third and final reading of the policy. Tony Ryan mentioned that there would be one more discussion at the State level and there could be more rules pushed to lower level. Mark Wehrle was present and asked to make a statement. He has been a coach for 33 years for Volleyball, Baseball, Cross Country and Boys & Girls Track. He wanted to know why we were limiting to only softball and baseball? The President, Matt McCleary, asked for a motion to approve the updates for the third and final reading of policy 504.06 (HS2591) and related Reference Policies as presented, asked for a second, discussion? Asked for a vote and then announced the results.

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

**Voting results:**

No: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

No: Stacie Ziegenhorn

## **E. Discussion on Student Admission Fees for Home Activities.**

There was no discussion.

## **7. New Business.**

### **A. Discussion, Acceptance, and Approval of New Play Ground Bids.**

The playground bids were opened, reviewed, and considered. Three bids were received.

Boland Recreation = \$385,000,  
Proplaygrounds = \$384,999,  
Outdoor Recreations = \$448,000.

Mrs. Wedeking presented two options to the elementary staff to provide input and vote on a preferred playground equipment update. The recommended quote for upgrades is with the Boland quote Option 2 and the Unitary Safety Surfacing for \$385,000. The equipment will be ordered in the L&M CSD school colors. The President, Matt McCleary, asked *for a motion to approve the Boland Recreation quote, option 2 and Unitary Safety Surfacing in the amount of \$385,000.00 as presented, asked for a second, discussion? Asked for a vote and then announced the results.*

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Scott Wilson

**Voting results:** Unanimously Approved

### **B. Approval of Longevity Incentive Pay for CTE Sponsorship.**

Currently, not all of our CTE sponsors are included in the longevity pay. Mr. Ryan recommended to move all CTE sponsors with student club responsibilities be included in the longevity stipend.

Effective with the FY26-27, the Louisa-Muscatine Community School District will award certified staff that participate in CTE sponsorship activities with the "Longevity" incentive program. This will be awarded in accordance with our current longevity schedule.

#### **LONGEVITY SCHEDULE:**

The following increments shall be paid for completed years of service within a specific club sponsorship:

5 years - 1% of base pay  
10 years - 2% of base pay  
15 years - 3% of base pay

Industries and Club Sponsors affected:

Business Professionals of America (BPA)  
Family Career and Community Leaders of America (FCCLA)  
Future Farmers of America (FFA) - Agriculture  
Shop Club - Industrial Arts

With this change, Certified Staff will no longer be compensated for extra days outside of their specific contracted days during the school year or summer (IE State, National and Leadership Conferences, etc). The President, Matt McCleary, asked for a motion to approve the longevity incentive pay for CTE sponsorship as presented, asked for a second, discussion? Asked for a vote and then announced the results.

**Motion made by:** Scott Wilson  
**Motion seconded by:** Jeff Riggan

| **Voting results:** Unanimously Approved

### **C. Discussion of IASB Annual Convention in November.**

Tony Ryan reminded the Board members that the convention will be November 17th through the 19th. Matt, Stacie and Bryce indicated that they would be attending and Matt was elected as the Delegate.

## **8. Personnel.**

### **A. Resignations**

Notes: Recommendation is to accept the following resignations:

- Pam Stewart: JH Girls Track Coach & HS Wrestling Cheer Coach
- Bill Dunham: Industrial Technology Teacher and Shop Advisor

The President, Matt McCleary, asked for a motion to accept the resignations, asked for a second, discussion? Asked for a vote and then announce the results.

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Jeff Riggan

| **Voting results:** Unanimously Approved

### **B. Hires**

Note: Recommendation is to approve the following hires pending completion of all requirements:

- Katie Reeves: JH Assistant Volleyball Coach
- Garianna Clinton-Nelson: Dance Coach
- Grace Kemp: PLC X (Art, Music, PE)
- Jason Knipfer: JH Girls Wrestling Coach

The President, Matt McCleary, asked for a motion to accept the hires, asked for a second, discussion? Asked for a vote and then announced the results.

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

| **Voting results:** Unanimously Approved

### **C. Administrative Transfer**

Note: Recommendation is to approve the following administrative transfer:

- Michelle Chelf: Elementary Special Education Paraeducator to Secondary Special Education Paraeducator

The President, Matt McCleary, asked for a motion to accept the administrative transfers, asked for a second, discussion? Asked for a vote and then announced the results.

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

| **Voting results:** Unanimously Approved

#### **D. Current Openings**

- JH Girls Wrestling Coach
- Busy Hands Childcare Coordinator
- HS B Basketball Coach
- Industrial Arts Teacher and Shop Club Advisor
- Long Term Kindergarten Substitute Teacher

### **9. Informational**

#### **A. Other**

Superintendent, Tony Ryan, mentioned that he would be sending another communication out regarding activities and parental supervision.

### **10. Future Agenda Items.**

A walkthrough of the building will take place at the Special Board meeting scheduled for Monday, September 28th at 5:30 pm.

### **11. Adjournment.**

The President, Matt McCleary, asked for a motion to adjourn. Asked for a second, discussion? Asked for a vote, and then announced the results. The meeting ended at 7:30 pm.

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Bryce Hoben

| **Voting results:** Unanimously Approved