MEETING MINUTES

Notice of Public Meeting

Louisa-Muscatine Community School District
Administration Board Room
14478 170th Street
Letts, IA 52754
Ph: (319) 726-3541/Fax: (319) 726-3334
Anthony Ryan, Superintendent
tryan@lmcsd.org

David Janzen	Aimee Wedeking	Amy Lantigua	LeAnn Gillespie
High School Princ.	Elementary Princ.	Director of Instruction	Business Manager
(319) 726-3421	(319) 726-3634	(319) 726-3421	(319) 726-3541

TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the Louisa-Muscatine Community School District will conduct a Regular School Board meeting at the District Office in Letts, Iowa on Monday, June 15, 2026 at 6:00pm.
At the meeting, the tentative agenda will be as follows:

Attendance

Voting Members
Matt McCleary, President
Bryce Hoben
Scott Wilson, Vice President
Jeff Riggan
Stacie Ziegenhorn

Non-Voting Members
Tony Ryan, Superintendent

1. Call to order & Pledge of Allegiance.

President, Matt McCleary, called the meeting to order and led the Pledge of Allegiance.
The meeting began at 6:00 pm.

2. Approval of Agenda.

President, Matt McCleary, stated that there are no changes or deletions to the agenda and asked for a motion to approve the agenda, a second, any discussion? Asked for a vote and then announced the results.

Motion made by: Jeff Riggan

Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

3. Community Forum.

President, Matt McCleary, read the statement for addressing the board and asked if anyone was present to speak to an item not on the agenda.
No one spoke.

4. Presentations:

A. Update on Adjustments to Nutrition Dept Progress of Department's Revenue/Expense Processes.

Linsey Reimers, Nutrition Director, shared updates and progress of the nutrition fund. She also answered questions from the Board. Scott Wilson suggested that she only spend about 90% of revenues. There was also discussion about promoting completion of the Free & Reduced application, even if a family will not qualify, as it helps the district. A suggestion was made about using a QR code that would take families directly to the Free & Reduced Application which is what some schools are currently doing.

5. Consent Agenda.

A. Minutes, Bills, & Financial Reports.

The consent agenda consists of the minutes of the 5/18/26 regular meeting, the bills for approval, and the May financial reports.
President, Matt McCleary, asked for a motion to approve the consent agenda as presented, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

B. Approval of Inter-Agency Contracts.

None for this meeting.

C. Approval of Inter-Fund Transfers.

None for this meeting. There will most likely be an inter-fund transfer request for the Activities Account at the July board meeting.

6. Reports.

A. Administrators.

a. Superintendent, Tony Ryan

b. Elementary Principal, Aimee Wedeking

Mrs. Wedeking's report is attached below.

c. JH/HS Principal, David Janzen

Mr. Janzen's report is attached below.

d. Curriculum Director, Amy Lantigua

Mrs. Lantigua's Board Report is attached below.

e. Activities Director, Ken Spielbauer

Spiel's Board Report is attached below.

B. Board Report.

No Board Report.

7. Old Business.

A. Approval of PowerSchool Student Database System Renewal - Multi-Year Agreement.

This is a revisited item from the June board meeting. It was asked if we would consider a multi-year agreement for cost savings. Below are the stats for a multi-year approach. We do not have plans to change to a different vendor. I recommend the five year agreement charged at the appropriate fiscal year during each school year.

One year agreement: $2793.26

Three year agreement:
year one = $2793.26
year two = $2960.86
year three = $3138.51

Five year agreement:

year one = $2793.26
year two = $2932.93
year three = $3079.57
year four = $3233.55
year five = $3395.23

President, Matt McCleary, asked for a motion to approve the five-year agreement with PowerSchool as presented, *asked for a second, discussion? Asked for a vote and then announce the results.*

Motion made by: Scott Wilson
Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

8. New Business.

A. Approval of New Curriculum Purchases for the 2026-2027 School Year

Mr. Corrigan was at the board meeting to answer any questions board members had. Approval Requested for New Curriculum Purchases for the 2026-2027 school year:

The 26-27 school year textbook adoption cycle is for K-12 Social Studies, and Junior High Math. We are not ordering Social Studies materials for K-6 students at this time. We do have prepared quotes for 7-12 Social Studies, JH Math, and two newly approved courses: MCC American History, and High School Statistics.

JH Math Textbook: Recommendation is to approve the purchase of 140 student licenses, 20 student textbooks, and all teacher resource materials for six year renewal from Amplify in the amount of $25,261.60.
JH/HS Social Studies Curriculum Resource Bank: Recommendation is to approve the purchase of school wide access to Active Classroom for six years from Social Studies School Service in the amount of $27,582.12.
High School/MCC American History Course Textbook: Recommendation is to approve the purchase of 10 student textbooks from W.W. Norton, Inc in the amount of $827.01. High School Statistics Textbook: Recommendation is to approve the purchase of 10 student textbooks and teacher resources from BFW Publishers in the amount of $2,529.76. *President, Matt McCleary, asked for a motion to approve the curriculum purchases for the 2026-2027 school year,* as presented, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Stacie Ziegenhorn
Motion seconded by: Scott Wilson

> ***Voting results:*** Unanimously Approved

B. Approval of Emergency and Safety Labels for Buildings Purchase.

Our school safety committee recommended to update labeling of our windows and entrances for school safety upgrades. These labels will be placed on exterior windows, exterior doors, and interior doors. The intent is to serve as efficient communication with EMS services and school safety protocols.

We have one bid/quote and are waiting for the second quote to be delivered. This agenda topic will be postponed for the July board meeting agenda.

Motion made by: Scott Wilson
Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

C. Discussion of Board Committee Updates.

This is a discussion item for both of the committees created at the May school board meeting. Both committees met for an initial meeting. The building and grounds progress was sent in a previous update to the school board. The finance committee has met, and we will go over some preliminary estimates and assumptions with enrollment and budgetary figures. Jeff Riggan shared plans for a pad for our dumpsters, trimming of trees, cleaning of the lean-to and a new overhead door and man door for the old bus barn. The new FFA teacher has been asked to clean the area around the greenhouse.

Stacie Bieri presented a spreadsheet that Tony Ryan created after meeting earlier in the month. The Board was happy with the report to calculate Unspent Authorized Budget (UAB - 3 year forecast) with changes in enrollment. Scott Wilson suggested using 2.5 to 3% increase each year and 8 to 9% for insurance increases annually.

D. Approval of Concrete Quote for High School Dumpster Pad.

This agenda item is for installing a concrete slab for the dumpster pads. We did have Manatts come out and consider installing additional asphalt, however, Manatt's strongly recommends building a concrete pad for the dumpsters because the weight of the garbage trucks will tear up the asphalt when the truck turns around, as well as, when the driver lets the dumpster down from the lift. Concrete will uphold the slamming of the dumpster into the ground better than asphalt.

Bid for a dumpster pad 34' X 36', 8" thick, 5 bar 1' center. This allows room for a proper truck turnaround on concrete.

Columbus Concrete: $13,464,
Heuer : $24,300

President, Matt McCleary, asked for a motion to approve the Columbus Concrete quote for concrete installation for the dumpsters, as presented, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn
Motion seconded by: Scott Wilson

> ***Voting results:*** Unanimously Approved

E. Discussion on Old Highway 61 Parcel.

Board members discussed the recording of the old Highway 61 parcel to prove ownership. The years to focus on are 2012-2014.

F. Approval of Annual Liability Insurance Renewal for 2026-2027 School Year.

The annual liability insurance renewal is presented for approval. We are not recommending any "add on" coverage for this coming school year. We are renewing exactly what we had during the 2026-2027 school year. The total annual premium is $370,703.27 with a cost increase of $28,933.72 as compared to the 2025-2026 school year. This is an 8.5% increase.

President, Matt McCleary asked for a motion to approve the annual liability insurance renewal for the 2026-2027 school year, as presented, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Stacie Ziegenhorn
Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

G. Approval of GoGuardian Annual Subscription (Pear Deck Learning).

Go Guardian is our software that monitors student use of the internet on school-owned technology. This makes administration aware when students are displaying at-risk behavior, dangerous searches, or inappropriate electronic behavior on school-owned technology. This is being presented as a mufti three-year renewal.

Each year of a three-year agreement will be $10,241. If we do not use the three-year agreement, the annual subscription will increase each of the three years. It is my recommendation to approve the agreement for three years.

President, Matt McCleary, asked for a motion to approve the Go Guardian Annual Subscription for three years, as presented, *asked for a second, discussion? Asked for a vote and then announce the results.*

Motion made by: Scott Wilson
Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

H. Approval to Reduce Two Positions in the Nutrition Department Due to Budgetary Reasons.

After review and consideration of the relation of current meals being served, budgetary thresholds, hours within FTE staffing, and revenues/expeditures it is recommended to reduce two positions in the Nutrition Department. Linsey believes the staffing level reduction will not impact meeting obligations in either building. The recommendation is to reduce one position in each school building.

Savannah McCleary - high school food service.
Star Ibbotson - elementary food service.

President, Matt McCleary, asked for a motion to approve the recommendation to reduce two Nutrition Food service positions and individual work agreements, as presented, *asked for a second, discussion? Asked for a vote and then announce the results.*

Motion made by: Jeff Riggan
Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

I. Approval of 2027-2028 Drivers Education Services

This is an annual agreement with MBAEA for providing driver education opportunities. This is part of Chapter 12 requirements. It is my recommendation to approve the agreement.

President, Matt McCleary aksed for a motion to approve the 2027-2028 Drivers Education Services as presented, asked for a second, discussion? Asked for a vote, and then announce the results.

Motion made by: Bryce Hoben
Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

J. Approval of Agreement with EICC

It is my recommendation to approve the agreement with EICC for Practicum Students as outlined in the attached memorandum of agreement. Postponed for July Board meeting since the agreement should be for Practicum Students.
President, Matt McCleary, asked for a motion to postpone the approval of the agreement with EICC for Practicum Students as outlined in the attached memorandum of agreement , asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Scott Wilson
Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

K. Approval Athletic Trainer Services for the 2026-2027 School Year.

This is an annual agreement for the athletic trainer services. The district is required to have an athletic trainer for certain services. The Booster Club has since made adjustments to their portion of payment. Mr. Spielbauer will be at the board meeting to provide insight on the adjustments. It is my recommendation to approve the agreement, as presented.

President, Matt McCleary, asked for a motion to approve the athletic trainer services for the 2026-2027 school year as presented, asked for a second, discussion? Asked for a vote, and then announce the results.

Motion made by: Scott Wilson

Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

L. Approval of Elementary & Secondary Handbook Changes

Student handbooks have been updated. Highlights and a narrative sheet are attached for a quick reference of any changes. There was a concerted effort to align and label the handbook language to mirror existing School Board Policies. It is my recommendation to approve the handbooks, as presented.   This item was postponed.

President, Matt McCleary, asked for a motion to postpone approval of the updates for the student handbooks for the 2026-2027 school year as presented, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Stacie Ziegenhorn

Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

M. Annual Review of District Policies

The following policies are required to be reviewed by the school board annually.

- Policy 103: Long-Range Needs Assessment
- Regulation 103-R(1): Long-Range Needs Assessment-Regulation
- Policy 505.08: Parent Involvement
- Regulation 505.08-R(1): Parental Involvement-Building-Level Regulation
- Policy 506.01: Student Records Access

There were no changes to the to the above policies.

President, Matt McCleary, asked for a motion to approve the annual review of the presented policies, asked for a second, discussion? Asked for a vote and then announce the results.

Motion made by: Jeff Riggan

Motion seconded by: Scott Wilson

> ***Voting results:*** Unanimously Approved

N. Approve Special Ed Funding Contract with MBAEA

This agreement is part of the legislative changes from recent years. The needed changes within the processes are finally catching up to stated expectations. This agreement aligns with those expectations. It is my recommendation to approve the agreement, as presented.

President, Matt McCleary, asked for a motion to approve the inter-agency fiscal agreement for special education services with MBAEA, as presented, *asked for a second, discussion? Asked for a vote and then announce the results.*

Motion made by: Jeff Riggan

Motion seconded by: Scott Wilson

> ***Voting results:*** Unanimously Approved

O. Meal Price & Registration Fees Increases for 2026-27 School Year

In keeping with the requirements of the USDA, the recommendation is to increase lunch prices for PK-6 students from $3.10 to $3.15 per lunch and for 7-12 students from $3.10 to $3.15 per lunch and increase breakfast prices from $2.10 to $2.15 per meal for PK-6 and from $2.10 to $2.15 per meal for 7-12 students. Adult lunch prices will increase from $4.95 to $5.00, adult breakfast will increase from $2.20 to $2.25 and an extra entrée from $2.10 to $2.15. Extra Milk will increase from 0.50 to 0.55.

Registration fees will increase from $90.00 to $100.00 for K-2, and $100 to $110 for 3-12.

President, Matt McCleary, asked for a motion to approve meal & registration increases as recommended. Asked for a second, discussion? Asked for a vote, and then announced the result.

Motion made by: Jeff Riggan

Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

9. Personnel.

A. Resignations

Notes: Recommendation is to accept the following resignations:

- Ron Wagner: Varsity Assistant Football Coach
- Jamie Pugh: Instructional Coach
- Linda Bayliss: JH/HS School Counselor
- Eva Sorrowfree: Head JH Girls Basketball Coach

Please see the attached resignation letters.

President, Matt McCleary, asked for a motion to approve the resignations, *as recommended. Asked for a second, discussion? Asked for a vote, and then announced the result. Scott Wilson wanted to recognize coach Ron Wagner & Instructional Coach, Jamie Pugh for their service to L&M.*

Motion made by: Scott Wilson
Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

B. Hires

Note: Recommendation is to approve the following hires:

- Megan VandeZandschulp - School Nurse - $50,000 (BA with starting at step 9/7)

President, Matt McCleary, asked for a motion to accept the hires, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Bryce Hoben
Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

C. Current Openings

- JH Head Football Coach
- Assistant Varsity Football Coach
- Dance Team Coach
- HS Girls Head Basketball Coach
- JH/HS Special Education Teacher (Strat I, Strat II Preferred)—Signing Bonus
- JH/HS School Counselor
- Secondary School Social Worker
- Industrial Technology Teacher & Shop Club Advisor

10. Informational

A. Other

There were no recommendations.

11. Future Agenda Items.

There were no recommendations.

12. Closed Session.

A. Closed Session per Iowa Code 21.5(1)(a) for the Purpose of Conducting the

Superintendent's Review. (Roll Call)

This agenda item is to go into closed session to visit about the superintendent's annual review.

President Matt McCleary, asked for a motion to enter into closed session for the annual review of the superintendent, as presented, asked for a second, discussion? Asked for a roll call vote, and then announce the results.
Moved to closed session at 7:40 pm.

> ***Voting results:*** Unanimously approved
>
> Yes: Matt McCleary
>
> Yes: Bryce Hoben
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> Yes: Scott Wilson
>
> Yes: Jeff Riggan
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> Yes: Stacie Ziegenhorn

13. New Business.

A. Approval of Superintendent Raise.

The closed session ended at 9:07 pm and the regular session resumed. President, Matt McCleary, asked for a motion to approve the Superintendent's increase and one-time cash bonus, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Scott Wilson
Motion seconded by: Jeff Riggan

> ***Voting results:***
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> Yes: Matt McCleary
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> Yes: Bryce Hoben
>
> Yes: Scott Wilson
>
> Yes: Jeff Riggan
>
> No: Stacie Ziegenhorn

14. Adjournment.

President, Matt McCleary, asked for a motion to adjourn. Asked for a second, discussion? Asked for a vote, and then announced the results. The meeting ended at 9:20 pm.

Motion made by: Scott Wilson
Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved